*As you’ll see, this is a work in progress…drum majors do a lot!!*

**Pre - Season**

* Meet with Directors to assist in coordinating events, responsibilities, and schedules for Band Camp and beyond
* Create a facebook page and contact list for all SMAC leaders
* Study scores and count charts for all Stand, Pregame, and Halftime music
  + Obtain proficient understanding of these scores.
  + Create a “playlist” for in the stands that includes, title, duration, tempo, and special notes (this is in coordination with Mr. Yozwiak)
* Set up spirit days for band camp, and select and retrieve spirit items for band camp.
* Communicate with Student Affairs directors to discuss spirit days.
* Create Leadership powerpoint for SMAC retreat (returning for 2022)
* Select a slogan of the season (with approval of M)
* Attend Summer Reading sessions and Drumline rehearsals to welcome new members
* Organize necklace logistics (materials needed, when to make, use previous year measures for returning members?)
* Select and communicate with Stretch Block Coordinator
* Achieve excellence in TU Driver certification (this is for clearance to drive the golf cart)
* Develop a uniform and clear conducting style among all Drum Major’s through regular sessions throughout the summer.

**Band Camp**

* Transport the following equipment to and from rehearsal spaces, as well as operate this equipment (Tuners, mics, earplugs, field PA, met)
* If needed, assist with the UDB app
* Create strong lines of communication to, and in between SMAC and band leadership
  + Talk to M. about the content of pre-rehearsal meetings with SMAC
  + Monitor that section leaders are reading the lesson plans.
* Establish rehearsal etiquette to benefit efficiency of rehearsals
  + Share with the band prior to the start of the first field rehearsal
* Reflect on efficiency of rehearsals with SMAC at the end of the rehearsals
* Manage a lost items inventory, as well as have several extra meal vouchers available
* Explain and oversee spirit days. Afterwards, award various victory cones appropriately.
  + Keep track of what sections win what awards, on what days.
* Help directors plan sectional locations during sectional blocks
  + Should be in lesson plans whenever feasible
* Help lock and unlock rooms needed for rehearsal, assisted by Student Directors
* Coordinate night activities at the end of the day to facilitate team building and community

**Season**

* Transport the following equipment to and from rehearsal spaces, as well as operate this equipment (Tuners, mics, earplugs, field PA, met)
* Enforce rehearsal etiquette during rehearsals
* Discuss efficiency of rehearsals with SMAC after rehearsal has concluded
* When membership necklaces are finished being made, distribute them to the band
* Meet with SMAC before rehearsal begins
* When traveling, as a bus captain, make sure that busses are clean after we leave
* Oversee the cleanup of any and all rehearsal sites
* Organize uniform etiquette with Abby
* Arrive early to the racquetball courts during game days and make sure they’re clean before you leave
* Wake up the TUMB during overnight trips
* If the drumline stays later for pizza rehearsal, stay and help if needed

**We need to talk about these in red font - M.**

**Post Season**

* Meet with the Band Director following the conclusion of the season
* Tally up and organize band banquet awards
* Coordinate with SMAC and band leadership to prepare for the next season
* Attend and provide input at incoming SMAC auditions

**TUMB Meetings**

* Attend **SMAC Training Sessions** through Zoom over the summer. When unavailable, watch the video from the session.
* If available, volunteer for the **summer camp** for high school band students. (Returning summer of 2022)
* Attend **pre-band** camp meeting. (August 20th, Time: 9:30am)
* Attend 1-2 pre-scheduled out of rehearsal **SMAC meetings** during the fall
* **SMAC meetings** prior to, and after rehearsal (class schedule allowing)
* Meet with **Band Director** weekly throughout season.
* Meet with **Logistics Team** when scheduled

**M, W, F - Rehearsals**

Set Up and Tear Down

* Have **at least** 1-2 Drum Major(s) at the field at **3:00** to set up speakers.
* Bring charged long rangers up from sink room.
* Have **all** Drum Majors present for the pre-rehearsal **SMAC meeting** at **3:30**.
* Have **at least** 1 Drum Major **stay at the field** for clean up after rehearsal.
* Have **at least** 1 Drum Major **put away rehearsal equipment**.
* Have **at least** 1 Drum Major available each **Friday Pizza Rehearsal**.
* Return long rangers to sink room for charging.

Field Set Up Notes

* Podiums are 16 steps away from the front sideline
* Etc.

**Game Days/Show Days**

* Show up 1 hr before report time of band (or earlier if KKY/TBS Report Time is earlier).
* Meet with Director to understand plans for the rehearsal, cookout, and football game.
  + If away exhibition, talk about bus, loading, eating, logistics, etc. in addition to rehearsal and show locations.
  + Talk about the actual show logistics: Is half time facing the parents or the students? How many podiums do we need and who is transporting them?
* Coordinate with SMAC and KKY/TBS to ensure everyone is on the same page.
* Make sure locations are cleaned and returned to a better state after usage (racquetball courts, gym floors, rehearsal sites)

TUMB Drum Majors are ultimately responsible to the band director. Besides the performance aspect of conducting the band, the drum majors responsibilities include but are not limited to; some organizational duties, promoting pride and spirit throughout the membership, facilitating communication to section leaders/band members, and upholding all policies of the band.